

21 August 1961

MEMORANDUM FOR: DDP TRAINING OFFICER

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SUBJECT: [REDACTED] Course

REFERENCE: a. Memorandum to DDP, from C/TSD, dated 6 Oct 1961
b. Memorandum to DDP /OGPS, from C/TSD, dated 9 May 1961

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The [REDACTED] Course began today with three students - 1 FE Case Officer and 2 TED Technical Officers. In the face of increasing demands on our qualified technical officers and limitations of authorized staff positions, TED must evaluate the validity of its every commitment. One such is our commitment of technical officers to training activities. The record of DDP case officers in the [REDACTED] Course does not recommend this effort as a productive one. Since the establishment of the course in its present form - February 1958 - these courses had they been filled could have trained 180 case officers. Simply by increasing the frequency of schedules without an increase of either instructors or facilities, it is estimated an additional 84 students could have been trained; or a total of 264. The record shows 54 case officers will have been trained in three and a half years; a 20% utilization of potential production.

Our present commitment to CTR [REDACTED] is four staff employees. They provide TED representation to the Operations Familiarization Course, the Operations Course and the [REDACTED] Course. We feel the first two, though conducted only twice each year, require and justify the production of two men. It does not appear that the additional two men needed to present the [REDACTED] Course is justified in the light of the record. Though TED has repeatedly stated its desire to see the course frequently presented to a full enrollment of suitable students (see reference) we must suggest reluctantly that "the rat is not worth the race".

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We are proposing therefore that Mr. [REDACTED] not be assigned PCS to [REDACTED] in September to replace Mr. [REDACTED] reassigned. Our three men presently at [REDACTED] can handle the existing commitments adequately. If the scheduled presentation of the [REDACTED] Course in November requires the assistance of a fourth technical officer, TED will provide support from Headquarters.

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The Office of Training knows of this proposed action. They have accepted our assurances that needed TSD support will continue.

Meanwhile we would like to suggest that a thorough examination into needs, objectives and methods of instruction be conducted to the end that case officers may be equipped with a useful competency in the operational utilization of [REDACTED]

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If the DDP is to productively employ [REDACTED] in appropriate situations, the myriad of participants must be thoroughly knowledgeable of their planning, managerial, and technical duties. TSD is eager to assist in any manner towards this end. We will give you our strongest available assistance.

[REDACTED]
Chief, TSD/Training

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TRANSMITTAL SLIP		<small>DATE</small> 30 AUG 1961	
TO: [REDACTED]			
<small>ROOM NO.</small> 201		<small>BUILDING</small> [REDACTED]	
<small>REMARKS:</small> Martha - I notice that we have two copies of the attached memo in our files and no indication that you people received a copy. Betsy			
FROM: O/DTR			
<small>ROOM NO.</small> 11		<small>BUILDING</small> [REDACTED]	<small>EXTENSION</small>
<small>FORM NO. 1 FEB 55</small> 241		<small>REPLACES FORM 36-8 WHICH MAY BE USED.</small> <small>GPO : 1957-O-439445 (47)</small>	

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